



Form 1
Building Act 1993
Building Regulations 2018
Regulation 24

APPLICATION FOR A BUILDING PERMIT

To: Relevant Building Surveyor
Permission to Build
A.B.N Number 55703262112

From

Owner/ Agent of owner:.....

Delete if inapplicable

ABN:.....

Postal address:.....

Postcode

Address for serving

or giving documents:

Postcode

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies. []* Tick if applicable.

Contact Person:Telephone

Email:

Lessee responsible for building work

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee. []+ Tick if applicable+

Ownership Details (only if agent of owner listed above)

Owner:

ABN:.....

Postal address:.....

Postcode:

Contact Person:Telephone

Email:

Property Details

Number: Street/Road: Suburb: Postcode:

Lot/s: LP/PS: Volume: Folio:

Crown Allotment: Section: Parish: County:

Municipal District Allotment Area (for new dwellings only) m2

Land owned by the Crown or a public authority []+ Tick if applicable+

Builder

Name: Telephone:

ABN:

Postal address: Postcode:

Email:

Building Practitioners¹ and/or Architect

(a) to be engaged in the building work²

Name: Category/Class: Architect Registration No³:

Name: Category/Class: Draftsperson Registration No³. DP:

Name: Category/Class: Civil Engineer Registration No³. EC:

Name: Category/Class: Mech Engineer Registration No³. EM:

Name: Category/Class: Electrical Engineer Registration No³. EE:

Name: Category/Class: Quantity Surveyor Registration No³. QS:

Name: Category/Class: Builder Registration No³.

(If a registered domestic builder is carrying out domestic building work attach details of the required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit⁴

Name: Category/Class: Registration No³.

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Nature of Building Work*

Construction of a new building Extension to an existing building

Alterations to an existing building Change of use of an existing building

Demolition of a building Removal of a building

Re-erection of a building Change of Use of an existing building

Other

Tick if applicable or give other description

Proposed use of building⁵

Owner Builder

I intend to carry out the work as an owner builder [Yes / No]

Cost of Building Work

Is there a contract for the building work? [Yes/No]

If yes, state the contract price (Include GST) \$.....

Value of Residential component of building work (if applicable (Include GST)) \$.....

If no, state the estimated cost of the building work (Including the cost of labour and materials) and attach details of the method of estimation – include GST \$.....

Stage of Building Work

If application is to permit a stage of the building work Extent of stage

Cost of work for this stage (Include GST) \$.....

Signature: **Date:**

Please select: Owner / Agent of Owner

By signing this form I hereby appoint Permission to Build as Relevant Building Surveyors for this project.

Contact Person: Telephone:

Signature: Date:

Company: Print Name:

Postal address: P/Code:

Telephone:

Notes to Form 1 – Building Application Form

Note 1 Building Practitioner means:

- (a) a building surveyor, or
- (b) a building inspector, or
- (c) a quantity surveyor, or
- (d) an engineer engaged in the building industry, or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builders; or
- (g) a person who erects or supervises the erection of prescribed temporary structure; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.

but does not include:

- (i) an architect except in Part 9 and Sections 24(3) and 176(6) of the Act; or
- (j) a person (other than a domestic builder) who does not carry on the business of building; or

Note 2

Include building practitioners with continuing involvement in the building work.

Note 3

For projects in Victoria, only current Victorian Registration Numbers are accepted.

Note 4

Include only building practitioners with no further involvement in the building work.

Note 5

The use of the building may also be subject to additional requirements under other legislation such as Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

Note 6

If an owner builder, there are restrictions on sale of the building under section 137B of the Building Act 1993. Section 137B prohibits an owner builder from selling a building within 6½ years from the date of completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic building insurance providers.

Note 7 Building Permit Levy

Notice is given that in accordance with section 201 of the Act, a building permit levy is required to be paid to the Building Commission (to be collected by the Relevant Building Surveyor) prior to the issue of the building permit and that the basis for calculation of that fee is 0.128 cents in every dollar of the cost of the building work including GST for which the permit is sought.

Where the levy is paid for by credit card , Visa, Bankcard, Mastercard, AMEX or Diners Club facilities the merchant fee will be charged to the applicant.